

# ALABAMA MANUFACTURED HOUSING COMMISSION

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[WWW.AMHC.ALABAMA.GOV](http://WWW.AMHC.ALABAMA.GOV)

## *PRE-DELIVERY SITE INSPECTION REQUEST*

To: \_\_\_\_\_

REQUESTED BY \_\_\_\_\_

DATE OF REQUEST \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

The **Pre-Delivery Site Inspection** that you requested is to be conducted:

In \_\_\_\_\_ Alabama, in \_\_\_\_\_ County.  
**CITY**

By \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_ AM \_\_\_\_\_ PM \_\_\_\_\_  
**NAME OF INSPECTOR**

Requirements to be met by the person making the request prior to Pre-Delivery Inspection:

- (1) Fax a property locator for the site that is to be inspected to the Alabama Manufactured Housing Commission.
- (2) Place stakes on the site to indicate the location of all corners of the home/building that is to be installed on the site.
- (3) Pay a \$100.00 fee, by check or money order, made payable to the Alabama Manufactured Housing Commission, prior to (or at the time of), the Pre-Delivery Site Inspection.

A Pre-Delivery Site Inspection Report will be completed by the Inspector and a copy will be provided to the Installer, Retailer or Park Owner who requested the inspection. All other copies will be turned in to the Alabama Manufactured Housing Commission office for filing and/or proper distribution.